

STARTTS Families in Cultural Transition (FICT) Program Bi-Cultural Facilitator Role

Eligibility Criteria

We are currently recruiting facilitators from the following communities in **Sydney**:

Armenian – Rohingya – African (Swahili; Kirundi; Kinyamulenge; Kinyarwanda speakers)
- Afghan – Assyrian - Arabic speaking (Iraq/Syria) – Tamil – Ukrainian - Ahmadiyya

To apply, you must:

- Be able to speak and read and write in English to at least an intermediate level
- Be a fluent speaker of at least one relevant community language (as above)
- Have strong connections with your local ethnic community
- Be available to attend 4 days of initial training on the following dates: Saturday 14th and Sunday 15th May 2022 + Saturday 28th and Sunday 29th May 2022.
- Preferably, have experience in running groups for adults (as a teacher, educator, community worker, health worker or similar). Training will be provided.

*Experience in using online communication tools such as Zoom – WhatsApp – Viber – Skype – Microsoft Teams is not required but is desirable

Selection Process

1. Applicants who meet the above criteria need to complete an Expression of Interest form (Attached) and email it along with your resume to:

Claudia.Borquez@health.nsw.gov.au by 9.00am on Monday 25th April 2022

2. Selected applicants will be invited to attend an (online) interview
3. Successful applicants will receive four days of training. Only those who fully and successfully complete that training will be offered work as a FICT Facilitator.
4. Successful applicants will be required to sign a sessional contract prior to facilitating their first FICT group (and before each group that follows).

Statement of Duties

Facilitators will be required to:

- Work closely with a co-Facilitator for each FICT group
- Recruit participants for FICT workshops from within their community, with the support of STARTTS
- Select, translate and adapt FICT resources (from the provided FICT Kit) for use in workshops
- Make practical arrangements for delivery of FICT workshops
- Maintain records and participate in evaluation of workshops
- Attend relevant training
- Participate in regular supervision with a FICT Project Officer

Rates of Payment

Both Facilitators for each FICT group will be paid **\$2000** for the preparation, planning, recruitment of participants and delivery of each ten-module program.

In addition, Facilitators will be paid at a rate of **\$27.00 per hour** for participating in supervision meetings and some required training. Applicants will not be paid for their initial four days of training.

Contractual Arrangements

Contractual arrangements for FICT Facilitators are much like those which apply for Interpreters or Bicultural Community Educators working within the health system.

FICT Facilitators undertake paid sessional work under short-term contracts signed with STARTTS. They are not *employees* of STARTTS.

Under this arrangement, Facilitators are required to have an Australian Business Number (ABN). Information about how to apply for an ABN from the Australian Taxation Office is to be found online. There is no charge for obtaining an ABN.

As contract workers, Facilitators do not receive sickness benefits, annual leave or 'Work-Cover' benefits. Facilitators are required to become a member of the NSW Bilingual Educators Association Inc. This will provide you with professional indemnity insurance. The fee (currently \$100 per year) is paid by STARTTS in the first year and after that by the Facilitator themselves.

Facilitators are generally expected to carry out their preparation work from home, although use of STARTTS resources (eg. computers, photocopiers, printers) may be arranged. Copies of any handouts required for your group can be made at a STARTTS Office by prior arrangement.

Vaccinations Status: As STARTTS is classified as an 'Allied Health Provider' all FICT Facilitators are required to provide proof of full COVID vaccination prior to deployment as a Facilitators

Note: Training for a particular cultural/language group will only offered where there are sufficient suitable applicants for FICT to be sustainable in that cultural/language group.