

# EXPRESSION OF INTEREST

## Ukrainian

### SESSIONAL BILINGUAL COMMUNITY EDUCATOR (BCE)

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**The NSW Refugee Health Service (RHS)** is seeking to recruit and train a sessional Ukrainian speaking, Bilingual Community Educator (BCE) to deliver health education programs to newly arrived Ukrainian refugees. BCEs are an integral part of the RHS in assisting and conducting culturally and linguistically appropriate health programs. The programs include navigating the NSW Health Care System, Oral Health and Women's Health information.

#### **Purpose**

The BCE's responsibility is to deliver health education programs to newly arrived refugees in a culturally and linguistically appropriate setting.

The BCE's role is to clarify the significant challenges for newly arrived refugees in navigating the health care system, providing crucial information when managing their health and accessing health services in a new country. The Health Information Program (HIP) is essential initial training for BCEs and is a major component of the NSW Refugee Health Service.

BCEs are given an opportunity to expand their knowledge and skills by ongoing education and training on other health programs and initiatives offered at the RHS, including Women's Health and Oral Health, which may subsequently increase the BCEs workload.

Other initiatives that BCEs may be engaged include the development of multi-lingual resources such as DVDs and fact sheets. They may also be involved in facilitating focus groups, supporting research and evaluation of exciting programs.

#### **Essential Duties and Responsibilities**

BCEs have the following duties and responsibilities:

- Running groups organised by the program coordinator, BCEs or other workers and organisations
- Conducting information sessions and providing accurate and relevant health information to the participants
- Ensuring confidentiality of any personal information from session participants, and obtaining their consent to feedback information to the coordinator
- Refer participants to health or welfare and other appropriate services, according to needs expressed during the session
- To be punctual and to have resources organised prior to sessions

#### **Selection Criteria:**

- Fluency and ability to effectively communicate in both verbal and written English and in Ukrainian language
- Experience in facilitating group education and activities either overseas, or in Australia

- Good communication and interpersonal skills
- Understanding the needs of newly arrived refugees
- Understanding the NSW Health Care System
- Be prepared to travel around Sydney
- Commitment to attend compulsory 4-days training course

**Expression of Interest should include the following information:**

- Application letter addressing the above selection criteria
- Current resume with two referees
- Agreement to undergo current National Criminal Check and a Working with Children Check
- Agreement to obtain public indemnity insurance offered through the existing NSW BCE Association (\$100 p.a tax deductible)

BCEs session payment is \$55.30 per hour (usually 2 hours per session). Any additional time for session preparation or other time worked will be paid at \$38.30 per hour. Travel cost is also covered.

Please send your applications by email or for any other enquiries contact:

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BCE Program Coordinator  
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Email: [Lidija.sestakova@health.nsw.gov.au](mailto:Lidija.sestakova@health.nsw.gov.au)

NSW Refugee Health Service: [www.refugeehealth.org.au](http://www.refugeehealth.org.au)

**Applications close: 2<sup>nd</sup> of May, 2022**